

Transport services (order from BTG Messe-Spedition GmbH)

Purchaser: _____

Invoicing address: _____

Contact person: _____

Exhibitor / Recipient: _____

Hall:	Stand:

Phone: _____ / _____

Mobil: _____ / _____

E-Mail: _____

If you do not place the order for yourself, but in the name or on account of a third party, we ask you to fill out the basic data sheet additionally!

We order in accordance with the scale of charges overleaf:

Invoice recipient : Client _____ other: _____
Outbound transport: by BTG by client
Return transport/forwarding: by BTG by client

Customs clearance and delivery from dutiable products _____ date _____ o'clock
 (third country goods to stand)

Information on exhibits: To enable us to plan the use of the necessary lifting equipment in the halls in good time, we need advance information for exhibits exceeding a length of 3 m and / or a weight of 3 t.

approx. weight _____ kg dimensions _____ (LxWxH)

Empties / Full Storage

Empties approx. _____ cbm Storage / outsourcing : Date, Time _____ / _____

Full good approx. _____ cbm Storage / outsourcing : Date, Time _____ / _____

Lifting devices

Forklifts approx. _____ t load Assembly / dismantling: Date, Time _____ / _____

Crane approx. _____ t load Assembly / dismantling: Date, Time _____ / _____

Lifting platform approx. _____ m working height Assembly / dismantling: Date, Time _____ / _____

Telescopic platform Assembly / dismantling: Date, Time _____ / _____

The BTG office at the Augsburg Exhibition Centre is manned during the fair and during the construction and dismantling phases. Outside these times, please contact the exhibition centre at

Phone: +49 (0)821-4986-165. The trade fair team can be reached via the following mobile phone numbers: +49 (0)175-43244-74.

We ask the exhibiting companies to coordinate the dispatch or delivery of exhibition goods with BTG Messe-Spedition GmbH. If you arrange transport to the exhibition grounds yourself, please note the dates and addressing regulations in accordance with the BTG guidelines. Delivery to the exhibition stand will be arranged according to your instructions.

The fair forwarding agent is obliged to collect the costs for services rendered. Please equip your stand personnel on the exhibition grounds with sufficient cash, Eurocard or Visa credit card. Unless otherwise agreed, the invoice will be settled exclusively with the exhibitors named in the list and/or the client.

The fair forwarding agent works exclusively on the basis of the latest version of the ADSp (General German Forwarding Conditions). These General Terms and Conditions are available for inspection in the offices. The individual services of the exhibition freight forwarder are based on the applicable exhibition freight forwarding tariff (see reverse).

Please turn over!

_____ place and date

_____ for company (complete name)

_____ name of signatory

_____ company stamp and authorized signature of applicant

Forwarder's Tariff Fairs AUGSBURG Messe Augsburg-Fairs 2021



1. Transit to exhibition site and vice versa	Forwarding from the receiving station seaport / airport or forwarding depot and vice versa	on request	
2. Handling on the exhibition site Groupage via warehouse	Unloading and booth delivery incl. intermediate storage (5 days):		
	Delivery to exhibition booth per cbm / package	EUR 39,80	
	Pick up from exhibition booth per cbm / package	EUR 39,80	
	Minimum	EUR 69,00	
	Intermediate storage per cbm / 5 days	EUR 23,50	
	Courier shipments up to 10 kg	EUR 45,00	
	Storage insurance	on request	
	Groupage rates are not subject to any surcharges		
3. Empties / Goods storage	Collection of the empties / goods from exhibition booth and redelivery to the booth after closing of the exhibition, incl. storage period of 7 days		
	Empties per cbm	EUR 41,00	
	Minimum 2 cbm		
	Stocks per cbm / package	EUR 56,00	
	Minimum 2 cbm		
	Empty handling and storage rates are not subject to any surcharges		
	Warehousing from the 8. day on per cbm / 7 days	EUR 23,50	
4. Lifting Equipment / Manpower for direct unloading and loading as well as working and positioning at the exhibition booth	Forklift 3 tons, with operator, per 30 minutes	EUR 50,00	
	Forklift 5 tons, with operator, per 30 minute	EUR 55,00	
	Forklift 8 tons, with operator, per 30 minute	EUR 69,00	
	Minimum per fork lift operation = 1 hour		
	Crane 40 tons, per hour	EUR 170,00	
	Heavy cargo surcharge crane handling / operating time	5%	
	Minimum per crane operation = 2 hours		
	Lifting platform, 8m working height, per day	EUR 138,00	
	Lifting platform, 10m working height, per day	EUR 158,00	
	Arrival and departure lifting platform, per way	EUR 97,00	
	Telescopic riser up to 16m, per day	EUR 295,00	
	Arrival and departure telescopic riser, per way	EUR 110,00	
	Machinery breakdown insurance, per device and day	EUR 10,00	
	Scissors lift, cherry picker and other special lifting equipment	on request	
	BTG staff / supervisor, per hour	EUR 58,00	
	Labourer, per hour	EUR 45,00	
	Operator, per Hour	EUR 48,00	
	Pallet jack (short), per hour (self pick up)	EUR 15,00	
	Carrying special equipment and tools, such as ropes, crane hooks, pallet jacks or fork extensions	as per expense	
	are only available on order		
5. Surcharges on operating times	Overtime after 5 p.m.		25%
	Overtime after 8 p.m.		50%
	Saturdays		25%
	Sundays		50%
	Public holidays		100%
6. Customs clearance / Registration	Customs clearance on the occasion of Import / Export, optionally, each:		EUR 130,00
	- T1-creation, per shipping document		
	- temporary import on VO, incl. 1 HS-Code		
	- permanent import for consumables, incl. 1 HS-Code		
	- Carnet ATA-clearance		
	- re-export clearance, incl. 1 HS-Code from the 2. HS-Code on, per HS-Code		EUR 10,00
	Import duties, Duties & Taxes		per outlay
	Disbursement fee on outlays 2%; Minimum		EUR 25,00
	Customs examination, per shipment		EUR 70,00
	Temporary import bond fee 30 days; 0,5% CIF value m/m		EUR 55,00
7. Administration charges	Translation		as per expense
	Agency fee / onsite-supervision, per t / shipment		EUR 15,00
	Administration fee		5%
	Insurance; on request		
8. Hints	<p>BTG Messe-Spedition GmbH as the official on site agent is exclusively entitled to carry out handling (offloading, reloading of stand fittings or exhibition material, provision of lifting equipment or labour), customs clearance for temporary and permanent importation and storage on the exhibition site.</p> <p>All charges and expenses according to this tariff are due for payment as soon as the respective service has been fulfilled. Besides, the official on site agent is entitled to claim an advance payment for all services ordered according to this tariff.</p> <p>Our liability for damages of goods in our custody is limited to SDR 8,33 per kg gross weight. It starts with the physical takeover of the goods and ends when the (not unpacked) goods have been delivered to the exhibitor's booth even if the exhibitor or the authorized representatives are not present and the takeover cannot be documented. The liability is valid again after the exhibition when the (repacked) goods are collected at the stands for return transport – even if the shipping documents have been handed over to the BTG-Office before. For the period between delivery and collection, the exhibitor takes full responsibility for the exhibits.</p> <p>Storage of empties (empty packing material without content) and storage of stocks (packing material with content or consumable items) require separate and clear storage orders not only to grant accessibility of stored items at any time.</p> <p>All business is transacted only in accordance with the ADSp 2016, German Freight Forwarders' General Terms and Conditions 2016, latest edition. Copy is available upon request. Place of performance is Augsburg.</p> <p>In addition, the exhibitors' kit published by the organizer is applicable for the individual shows as well as set-up times and dismantling times, services outside the specified assembly times can be associated with additional expenditure. Claims of any kind can be raised only in writing to the office of the on-site handling agent immediately upon receipt of the goods. Rates are net rates and are subject to 19% VAT, if applicable.</p>		